

**ACTON BOARD OF HEALTH**  
**ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name: International Collision  
Type of Business: auto body  
Address: 21 Keefer Rd. -  
Telephone: \_\_\_\_\_  
Contact Person: Ray Dolan -

1:30 PM. -

**Housekeeping:**

Is area clean:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are spills present:	<input type="radio"/> yes	<input checked="" type="radio"/> no
Is there appropriate storage of materials:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are materials and wastes kept separate:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are spill cleanup materials available:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Materials have secondary containment:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are materials and wastes labeled:	<input checked="" type="radio"/> yes	<input type="radio"/> no

**Safety:**

Are MSDSs available on site:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Is employee personal protective equipment available on site:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are employees trained in hazardous materials handling:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are emergency procedures posted:	<input checked="" type="radio"/> yes	<input type="radio"/> no

**Site Management:**

Are wastes removed by a licensed hauler:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are floor drains present in any area with hazardous materials or waste:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Are sinks present in any area with hazardous materials or waste:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Is testing of septic system necessary:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Does site plan on file reflect current arrangement:	<input checked="" type="radio"/> yes	<input type="radio"/> no
Any UST (underground storage tank) present:	<input checked="" type="radio"/> yes	<input type="radio"/> no
If UST present, is it alarmed:	<input checked="" type="radio"/> yes	<input type="radio"/> no

Adv. auto

**Action Items**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reinspection required? Yes ☒ No ☐ Reinspection Date: \_\_\_\_\_

[Signature]  
Representative Signature/Date

[Signature]  
Inspector Signature/Date

D.H. 9/10/06

\$535.00  
**PAID**

**TOWN OF ACTON  
HAZARDOUS MATERIALS CONTROL BYLAW**

May 1, 2006

**International Collision  
21 Keefe Road  
Acton, MA 01720**

*PAID*

Due - **\$235 + \$300 fine**  
Category **2, 4, 9, 12**

**HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION  
Categories**

- |  |  |
|--|--|
| 1. Hazardous Waste Generator (\$55)        | 2. Sm. Hazardous Waste Generator (\$35)    |
| 3. Hazardous Materials Generator (\$55)    | 4. Hazardous Materials User (\$35)         |
| 5. Discharge Permit (\$115)                | 6. Remediation Permit (\$115)              |
| 7. Hazardous Waste User (\$55)             | 8. Haz. Mat. Storer Large Industry (\$195) |
| 9. Haz. Mat. Storer Small Industry (\$130) | 10. Haz. Mat. Storer Large Retail (\$140)  |
| 11. Haz. Mat. Storer Small Retail (\$115)  | 12. Haz. Waste Storer Sm. Industry (\$35)  |
| 13. Haz. Waste Storer Retail (\$35)        | 14. Haz. Waste Storer Lge. Industry (\$55) |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: International Collision Center  
ESTABLISHMENT ADDRESS: 21 Keefe Rd Acton MA  
ESTABLISHMENT TELEPHONE: 978 263 6767  
OWNERS/CORPORATE OFFICERS: WARREN J. DOLAN  
ADDRESS: 13 LAWS BROOK Acton  
TELEPHONE: 978 887 - 6912  
ON-SITE MANAGER: Jim Wilson  
OPERATING SCHEDULE: 8-6 M-F

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

*Warren J. Dolan*  
Signature of Owner/Applicant

014-42-9019  
S.S.I or F.I.N. Number

6/21/06  
Date

**Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720  
No Later Than May 30, 2006**

Issued 7-25-2006

\$235

Expires 5/1/07

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

International Collision Center of 21 Keefe Road, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at **21 Keefe Road** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 2, 4, 9, 12

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$130	\$55
2. Small Hazardous Waste Generator	\$50	\$35
3. Hazardous Materials Generator	\$130	\$55
4. Hazardous Materials User	\$50	\$35
5. Remediation Discharge Permit	\$505	\$115
6. Remediation Permit	\$505	\$115
7. Hazardous Waste User	\$130	\$55
8. Hazardous Materials Storer Large Industry	\$430	\$195
9. Hazardous Materials Storer Small Industry	\$315	\$130
10. Hazardous Materials Storer Large Retail	\$375	\$140
11. Hazardous Materials Storer Small Retail	\$270	\$115
12. Hazardous Waste Storer Large Industry	\$130	\$55
13. Hazardous Waste Storer Small Industry	\$50	\$35
14. Hazardous Waste Storer Retail	\$50	\$35

## **HAZARDOUS MATERIALS CONTROL PERMIT**

### **List of Conditions: International Collision 21 Keefe Road Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
  18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
  21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
  24. Visual monitoring of all spill containment vaults and tanks shall be made every six months with a log of the inspections kept on site and a report given to the Board of Health if any spill containment vaults or tanks have received any Hazardous Material spills since the last inspection.
  26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
  29. All exterior above ground storage tank areas shall have secondary containment, as well as be protected from the elements and have restricted access from the public.
- A no smoking sign shall be placed in the hazardous materials storage area. The facility shall also comply with all relevant Acton Fire Department regulations, to be followed up by an on site inspection by the Fire Department.
  - Where sanding or grinding takes place and during clean up, employees must use air filtering respirators. The Board recommends fit testing of protective respiratory equipment, and the maintenance of operational logs.